

North Somerset Council

REPORT TO THE COUNCIL

DATE OF MEETING: 13 NOVEMBER 2018

SUBJECT OF REPORT: DRAFT MUNICIPAL CALENDAR 2019/20

TOWN OR PARISH: ALL

OFFICER/MEMBER PRESENTING: HEAD OF LEGAL AND DEMOCRATIC SERVICES

KEY DECISION: N/A

RECOMMENDATION

That the draft Municipal Calendar for 2019/20 as attached be approved.

1. SUMMARY OF REPORT

This report proposes a draft Municipal Calendar for 2019/20 for members' approval.

2. POLICY

None

3. DETAILS

3.1 As required under the Constitution, the Municipal Calendar is approved each year at the Annual Council Meeting in May. In order to provide as much notice as possible of forthcoming meetings, the aim is to have a draft Municipal Calendar for 2019/20 in place before the end of 2018.

3.2 The Executive at its meeting on 16 October 2018 approved a draft calendar of Executive meetings for 2019/20 and these dates are included within the attached draft calendar. The draft calendar will be subject to final approval at the Annual Council Meeting in May 2019 but will provide provisional dates well in advance.

3.3 The majority of draft meeting dates follow a similar pattern to the current year. However, in the case of the Planning and Regulatory Committee, it is proposed to move meetings from the second to the third Wednesday of the month. This addresses the need for meetings to take place later in May and January, whilst retaining a regular cycle of meeting dates.

4. CONSULTATION

There has been consultation with appropriate members and officers on the draft dates.

5. FINANCIAL IMPLICATIONS

None

6. LEGAL POWERS AND IMPLICATIONS

None

7. RISK MANAGEMENT

Having a draft calendar in place well in advance reduces the risk of meeting clashes both within the Council and with partner organisations.

8. EQUALITY IMPLICATIONS

None

9. CORPORATE IMPLICATIONS

None

10. OPTIONS CONSIDERED

As contained within the report

AUTHOR

Sue Efford
Committee and Support Services Manager, Legal and Democratic Services
Tel: 01275 884244

BACKGROUND PAPERS

Report and Minutes of the Executive - 16 October 2018